

31 May 2016

## CUSTOMER NOTICE

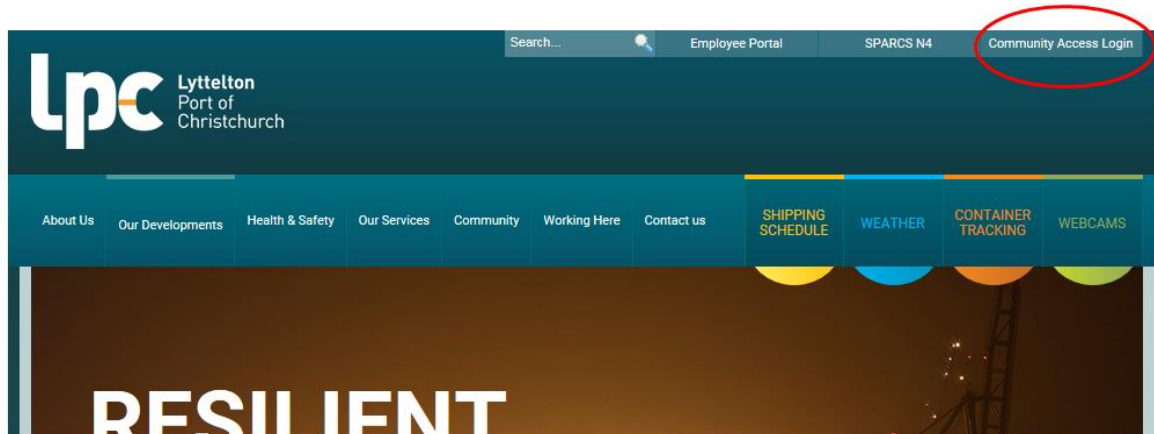
### METHODS OF PROVIDING VERIFIED GROSS MASS DATA TO LYTTELTON CONTAINER TERMINAL

Dear Customer

As you will be aware, in order to gate-in an export Full Container Load (FCL) at the Container Terminal a Verified Gross Mass (VGM) will need to be provided prior by an authorised Verifying person.

To cater providing VGM data to us we have two methods currently available:

- 1. ELECTRONIC EXPORT PRE-ADVICE VIA OUR EXISTING ONLINE PORTAL AT [www.lpc.co.nz](http://www.lpc.co.nz).**



Users can continue to utilise our existing electronic Export Pre-Advice that from 15 June, will be updated with the additional VGM fields in order to cater to vessels sailing from 1 July 2016 when regulations commence.

With the exception of Reefers, Out-Of-Gauge and Hazardous FCLs, the benefit of this option is that your trucking company will be able to utilise our KIOSK in order to gate-in day or night.

If you don't already have access to the portal you will need to contact us to create a login.

This can easily be done by emailing [customerserviceslct@lpc.co.nz](mailto:customerserviceslct@lpc.co.nz) listing the staff authorised to provide VGM data that require logins.

### 2. CARTER'S NOTE

While we encourage electronic Export Pre-Advice, alternatively the authorised verifier can complete and sign our standard Carter's Note online or make use of your own which should be updated with the required VGM fields for use prior to 15 June.

Our Carter's Note that includes the new VGM fields can be found at the bottom of the page at <http://www.lpc.co.nz/our-services/container-terminal/>.

Using this method will require your trucking company gate-in only during staffed hours.

In the future we expect to have a business to business EDI option available but this will not be by 15th June. If this is an attractive option for you, please don't hesitate to register your interest by emailing [customerserviceslct@ipc.co.nz](mailto:customerserviceslct@ipc.co.nz).

If you require further detail around the incoming SOLAS legislation and weighing methods, please visit the source at: <http://www.maritimenz.govt.nz/>.

Regards

**JANICE WICKES**

LCT Customer Services Manager