

March 20, 2020

## COMMUNITY NOTICE

### COVID-19 Update

You will be aware of the latest developments on COVID-19, with 39 cases now confirmed in New Zealand.

LPC is a critical piece of lifeline infrastructure for the Canterbury region, handling crucial supplies like fuel and food. We have a responsibility to ensure we continue to operate, and therefore we have implemented a business continuity plan to enable us to maintain a level of service in all possible scenarios.

Daily Operational and Management meetings are underway to assess the situation and ensure we are taking the measures necessary to keep our operations going. An LPC Operational Continuity Plan has been developed which will allow us to continue to provide services and slow any spread of COVID-19 at LPC.

We are keeping our teams and customers up-to-date with to ensure we are all following the best good health practices, and are working closely with the Canterbury District Health Board and other New Zealand ports.

#### **New measures now implemented:**

The following additional measures were implemented on March 19:

- We have stopped **all non-essential visitors** to LPC facilities.
- All non-essential contractors have been moved to free up space in our offices for critical teams to spread out and create separation to reduce the risk of COVID-19 transmission
- Some key operational teams have been moved to work in isolation to keep themselves safe, healthy and able to continue to operate
- Harbour Radio has been moved to isolation at Te Ana Marina
- We are following WHO and Ministry of Health recommendations around cleaning practices, and appropriate disinfectant and hygiene tools have been placed in all work areas and all teams briefed and trained on use

#### **We have already taken the following measures:**

- **For all international vessels not already in New Zealand waters on 23:59 on March 15, all shore leave for vessel crews is prohibited and crews must self-isolate onboard vessels.** Crew will be required to wear face masks and maintain a safe distance if they need to interact with LPC staff. This will remain in place until the Government review of travel restrictions on 31 March 2020.
- All inbound vessels are required to complete an updated LPC Advance Notice Form and return it to LPC's Marine Pilots a minimum of 12 hours before arrival.

## **Keeping healthy**

The health advice for COVID-19 remains the same. The disease is droplet spread, which is why it's really important to practice good health practices. These are:

- Frequent hand washing - Especially after direct contact with unwell people or their environment. If done properly, it protects yourself and others.
- Cover coughs and sneezes - Use disposable tissues or cover your nose and mouth with your clothing, and wash hands.
- Avoid close contact with people suffering from acute respiratory infections.

## **Further information:**

Here are a few links which provide helpful information and additional guidance on COVID-19:

- [Unite Against COVID-19](#)
- [NZ Ministry of Health latest COVID-19 Updates](#)
- [How to Protect Yourself](#)
- [Q&A on COVID-19 by the World Health Organisation \(WHO\)](#)
- [What do we mean by self-isolation?](#)