

8 February 2018

CUSTOMER NOTICE

LPC CONTAINER OPERATIONAL INITIATIVES 2018/19

As many of you are aware, LPC will be implementing a new vehicle booking system (VBS) at City Depot on 20th February, to be followed by a VBS at Lyttelton Container Terminal some time later in the year.

The VBS is the first of a number of initiatives we will introduce during 2018/19, all of which are designed to improve the information management and operational efficiency of containers moving through the port.

We intend to keep all stakeholders fully up to date with the timing and impact of these changes, but in the meantime we would like to give you a high level introduction to what we have planned:

- **Compulsory Pre-Advise** – all export containers will need to be electronically pre-advise in to our system before the container arrives at the port. No pre-advise will mean you can't book to bring the container to the port and any containers arriving without pre-advise will incur an administration fee.
- The pre-advise process will include a cross check against the shipping line booking details – any errors will mean pre-advise cannot be processed which will mean the exporter needs to contact the shipping line to amend the information before a successful pre-advise can be made.
- The pre-advise system is already set up and many customers are already electronically pre-advise. We have attached a guideline to this notice on the process and we encourage all those who are not using it to contact us so we can work through setting it up with you.
- **LCT Vehicle Booking System** – will be introduced later in 2018 and will be based on the proven 1-Stop solution. It will work in a very similar way to the process currently being rolled out at City Depot.
- **Export Cut Offs** – we will introduce and enforce standard cut-offs for all export cargo, based on the vessel ETA at Lyttelton. The cut-offs will apply to load lists, electronic pre-advise, CEDOs and the physical arrival of the container at the port/inland port. Timing will likely be at the same stage as VBS at LCT.
- **Road and Truck Infrastructure and Layout Enhancements** – we will demolish our old operations building which will allow us to reconfigure the existing truck grid layout. This will lead to improved traffic flows and H&S in the truck grid area and result in faster turn times for vehicles through the terminal.

We will keep you advised of these developments as we work through them. In the meantime feel free to contact our marketing team if you have any queries.