

Our Ethical Procurement Statement

Suppliers intending to engage with the Lyttelton Port Company Limited (LPC) or respond to requests for information, quote, price or tender (competitive procurement) opportunities, must read and comply with this Our Ethical Procurement Statement.

LPC's Supplier Code of Conduct is to be read in conjunction with this Statement, which can be accessed at www.lpc.co.nz/about-us/procurement.

Purpose

LPC is committed to helping ensure that internationally recognised labour and, health and safety standards are acknowledged and adhered to by our Suppliers in accordance with this Statement.

Procurement Ethics

As a matter of principle, LPC will not enter into contractual arrangements with suppliers where:

- the Supplier is found to be using workers below the relevant minimum age for employment; or
- the Supplier is found to be using forced, bonded or involuntary prison labour; or
- the Supplier is found to have discriminated directly or indirectly on any of the prohibited grounds in the Human Rights Act; or
- the Supplier's workers are found to be subjected to potential life-threatening working conditions or harsh or abusive or inhumane treatment; or
- the Supplier has been found colluding with other entities in a manner that, at the sole discretion of LPC, has resulted in "bid-rigging" during competitive procurement opportunities; or
- Not seek to unduly influence employees and contractors of LPC with offers of inducement; or
- in the case of local providers, the Supplier is found to be employing workers that are not legally entitled to work in New Zealand; or
- the Supplier cannot demonstrate it has suitable health and safety documentation and, related processes which meet the requirements of any relevant Health and Safety legislation of their country.

Prior to the award of any contract, Suppliers shall comply with any requests from LPC for information regarding their compliance with this Statement in a timely manner and shall permit LPC to conduct inspections of their facilities to be used to satisfy the requirements of LPC's Supplier Code of Conduct, which can be accessed at www.lpc.co.nz/about-us/procurement.

During the term of any contract arrangements, should any of the above-mentioned points be discovered to exist in the Supplier's operations and activities, by LPC or the Supplier, or within its nominated sub-contractors, and the Supplier fails to carry out corrective action within a reasonable period of time, then this will be deemed a material breach of contract.

Notwithstanding the points mentioned above, LPC requires Suppliers to:

- Act ethically, fairly and honestly in all dealings with LPC; and
- Declare any actual or perceived conflicts of interest as soon as you become aware of the conflict; and
- Take all reasonable measures to prevent disclosure of LPC's confidential information; and
- Provide accurate and reliable advice and information when required; and
- Ensure their policies and practices show a commitment to treating their employees fairly.

Comply with the law

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Suppliers are those seeking to engage with LPC are expected to comply with this Statement to prevent unethical practices in our business relationships.

If employing sub-contractors to perform work at or with LPC, the Suppliers must make them aware of this statement and ensure they comply with its requirements.

Enquiries about Our Ethical Procurement Statement should be directed to:

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