

LPC VESSEL ARRIVAL INFORMATION SHEET (VAIS)

- The VAIS must be completed by the Master and emailed at least 48 hours before arrival to: pilot@lpc.co.nz
- Lyttelton Harbour Radio: VHF Radio Channel 12, Channel 16 (Emergency), and Channel 63 (if no reply)

VESSEL PARTICULARS

Vessel Name:		IMO Number:	
Masters Name:		Date/Time Completed:	
Masters Email Address: (for eMPX)			
LOA:	m	Beam:	m
GRT:			t
Distance Bridge to Bow:		m	
Bow Thruster:		Bow Thruster Power:	
Rudder Type:			
Stern Thruster:		Stern Thruster Power:	
SWL for vessel Bitts (tug line):			
Propulsion Type:		Engine Power:	
Mooring Line Type:		Lines Diameter (if heavier than std):	cm
Does the pilot ladder conform to IMO & MNZ 'Rule 53' stds?			
Are there any berthing restrictions i.e., cargo equipment, gangway, stores crane etc.? *			
*If 'Yes' to above, or if the Pilot ladder does not conform, please provide more information:			
Are the vessel's crew New Zealand based?		Comments:	

VISIT DETAILS

PREVIOUS PORT:		NEXT PORT:	
Arrival Draft FWD*:		Departure Draft FWD*:	
Arrival Draft AFT*:		Departure Draft AFT*:	

*Note: A DUKC form MUST be completed for all vessels with maximum vessel draft of 11.0m or greater.

Link: <https://www.lpc.co.nz/wp-content/uploads/2020/06/20190325-LPC-DUKC-ArrivalDeparture-Request-Form.pdf>

IMPORTANT - Please confirm our 'General Notice to Vessels' has been read and understood:

Link: <https://www.lpc.co.nz/our-services/marine/> (NOTE: located under 'Related Documents' – right hand side)

PORT SERVICES REQUIRED:	Potable Water:	Quantity:	Power:
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BULK VESSEL DIMENSIONS (if applicable)

Crane distances from bow:	C1.	m	C2.	m	C3.	m	C4.	m	C5.	m
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CONTAINER VESSEL DIMENSIONS (if applicable)

Bow to centre of most forward bay:	m	Stern to centre of most aft bay:	m
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EQUIPMENT IN WORKING ORDER

	Y	N	NA		Y	N	NA		Y	N	NA
Main Engines				Engine Telegraph				Main Steering Gear			
Bow Thruster				Stern Thruster				Anchor Gear			

Has the vessel experienced main engine / auxiliary / bridge and navigational equipment failure in the past 30 days? *

*If 'Yes' to above, please provide further details and any remedial measures undertaken:

As per the 'Harbourmaster's Direction 16-1', has the Regional Harbourmaster been advised of any defects? Email: harbourmaster@ecan.govt.nz

Note: 'Hot' Work, Engine Immobilisation and Oil Transfers require various approvals.

Refer to the following link for more information: <https://www.lpc.co.nz/our-services/marine/>