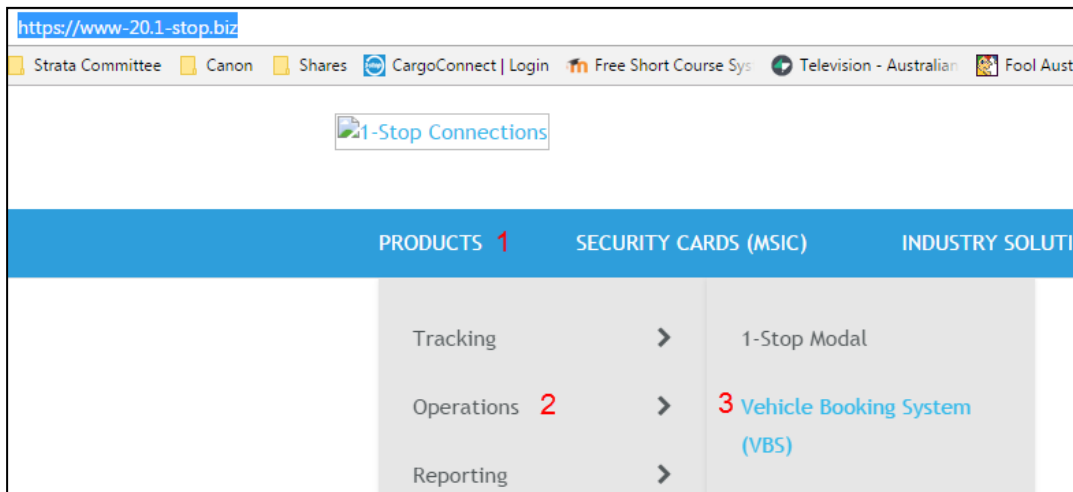


Vehicle Booking System User Registration Guide

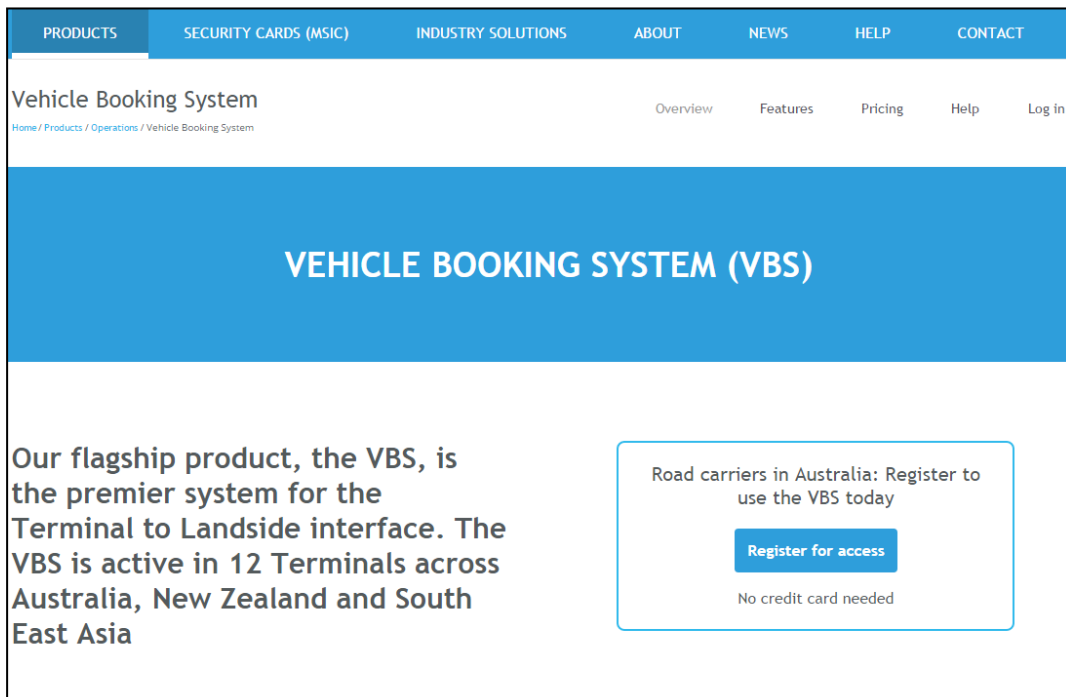


LPC – VBS User Registration Guide

- Go to <https://www.1-stop.biz>
- Click:
 1. Products
 2. Operations
 3. Vehicle Booking Systems (VBS)



- Click on Register



- Fill in the following form with your details and click the 'Get Started' button

Get started with a 1-Stop account

Vehicle Booking System (VBS)

Organise your pick-ups and drop-offs at a facility.

Create PRA [Home](#) [Help](#)

Title

Mr

First Name **Last Name**

First Name Last Name

VBS Location

New Zealand

Timezone

(UTC+12:00) Auckland, Wellington

Phone

+64 Phone

Email

Email

Business Number


Business Number

How did you hear about us?

--Please select--

Tick the checkbox below to continue

I'm not a robot


reCAPTCHA
[Privacy](#) - [Terms](#)

Get Started


By clicking on "Get Started", you agreed to the [Terms and Conditions](#)

- After filling in the form on page 3 of this manual, follow the instructions on the screen

Get started with a 1-Stop account

Vehicle Booking System (VBS)

Organise your pick-ups and drop-offs at a facility.




Thank you, please check your email.

We have sent a confirmation email to tlatella@1-stop.biz

Click on the activation link in the email to get started with 1-Stop.

(If you do not see the email in your inbox, please check your junk or spam folder)

- Look for this email and click on the link provided



Tue 23/01/2018 3:08 PM

noreply@1-stop.biz

1-Stop Email Verification

To Tony Latella

Expires Never

Retention Policy

Junk Email (30 days)

Hi Truck,

You or someone with your email address signed up to our website.


We need to verify this email address before we activate the account. Please click on the link below:

[Verify your email address](#)

Or just copy and paste the following URL into your browser <https://www-20.1-stop.biz/signup2/activation/UfGX9a0NP3zjwsBEV/i8EwQ2>

If you have any problems or questions, please contact our Sales team via sales20@1-stop.biz; mgarces@1-stop.biz; gsatuito@1-stop.biz.

Thank you.



1-Stop Connections Pty Ltd

P+61 2 9588 8939

F+61 (2) 9567 9967

E sales20@1-stop.biz; mgarces@1-stop.biz; gsatuito@1-stop.biz

W www.1-stop.biz

- The email will take you back to the registration site to complete your details. Be sure to select 'LPC CityDepot Woolston of LCT Container Terminal' as the facility

Complete your account

Vehicle Booking System (VBS)
Organise your pick-ups and drop-offs at a facility.

Create your account

Create a username

Enter a new password (minimum 7 characters)

Show Password

Tell us about yourself

First name **Last name**

Mobile (Optional) **Email**

Select the facility(s) you need access to

State/Region/Area

- Auckland Bledisloe [Terms & Conditions](#)
- Auckland Fergusson [Terms & Conditions](#)
- Napier Port [Terms & Conditions](#)
- LPC CityDepot Woolston [Terms & Conditions](#)

By clicking on checkbox, you agreed to the Terms & Conditions of the facility(s) selected.

About your company

Company name

Business type **Company size**

Company address

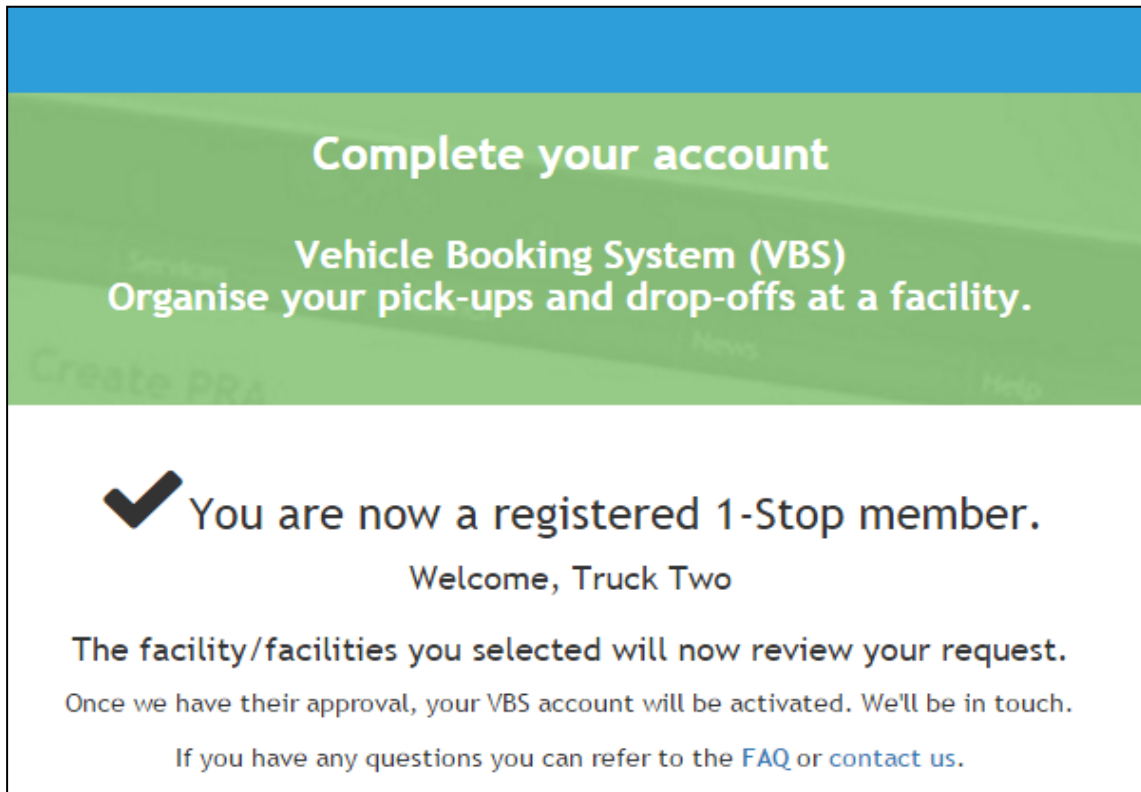
Country

Address

City/Town **State/Region/Area** **Post Code/ID/Zip**


Business Number **Phone**

- Your registration is now complete. Your access request has been sent to LPC for approval



Complete your account

Vehicle Booking System (VBS)
Organise your pick-ups and drop-offs at a facility.

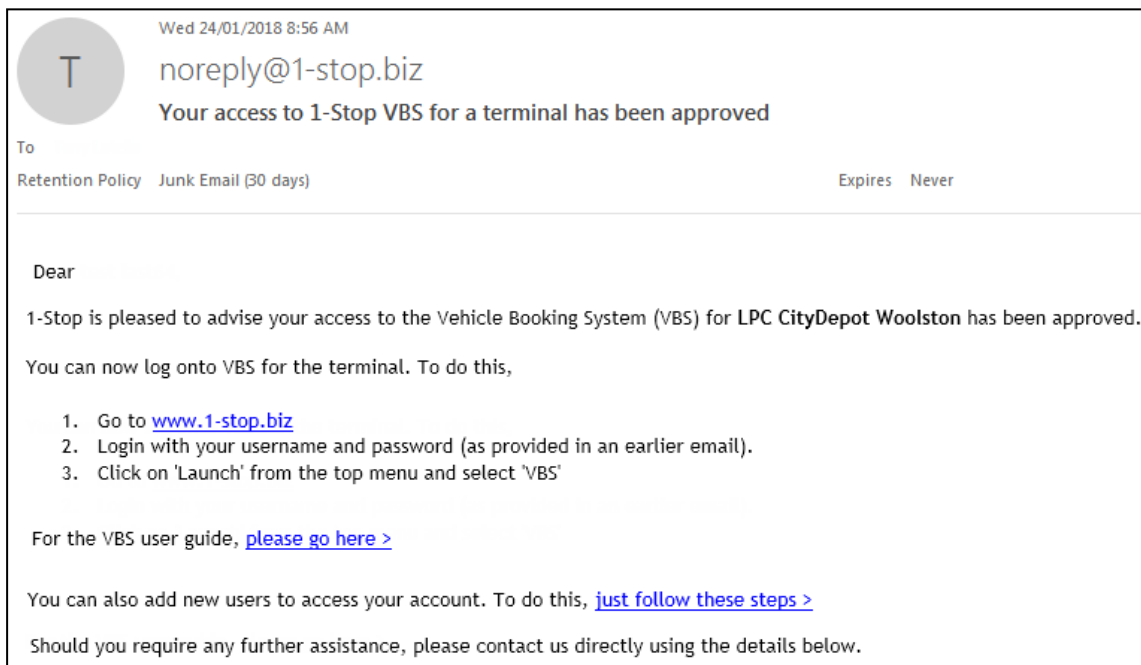
 **You are now a registered 1-Stop member.**

Welcome, Truck Two


The facility/facilities you selected will now review your request.
Once we have their approval, your VBS account will be activated. We'll be in touch.

If you have any questions you can refer to the [FAQ](#) or [contact us](#).

- Once LPC has reviewed and activated your account you will receive this email to let you know



Wed 24/01/2018 8:56 AM

 **noreply@1-stop.biz**
Your access to 1-Stop VBS for a terminal has been approved

To

Retention Policy Junk Email (30 days) Expires Never

Dear

1-Stop is pleased to advise your access to the Vehicle Booking System (VBS) for LPC CityDepot Woolston has been approved.

You can now log onto VBS for the terminal. To do this,

1. Go to www.1-stop.biz
2. Login with your username and password (as provided in an earlier email).
3. Click on 'Launch' from the top menu and select 'VBS'

For the VBS user guide, [please go here >](#)

You can also add new users to access your account. To do this, [just follow these steps >](#)

Should you require any further assistance, please contact us directly using the details below.