

30 November 2021

To: Lyttelton Port Users, Contractors & PCBU's

Tēnā koutou katoa,

### **COVID-19 Vaccination Status requirements for access to LPC premises**

The purpose of this letter is to provide you with information about your ability to access the properties under Lyttelton Port Company (LPC) control.

LPC is an essential service and critical to the South Island supply chain. Throughout the COVID-19 pandemic, the health, safety and wellbeing of our team and wider community has been our priority.

The emergence of the Delta and subsequent variants of COVID-19 poses a higher risk as they are significantly more transmissible than earlier COVID-19 variants. In light of these additional risks and the widespread availability of an effective COVID-19 vaccine in New Zealand, we have reviewed the health and safety controls we currently have in place.

To ensure that we minimise any chance of infection or transmission of COVID-19 to our staff, contractors, distributors, customers and service providers, we will continue to require any person on a LPC site to adhere to the various COVID-19 controls that we are all now well accustomed to. These include strict hygiene practices, scanning in using the COVID-19 tracing app, daily health monitoring and declarations when requested, participating in random COVID-19 testing when requested, observing physical distancing requirements and wearing masks when required.

However, following the recent risk assessment prompted by the emergence of the Delta variant of COVID-19, LPC as an essential service provider now further requires that **any person who intends to access a LPC site to provide services, or who are otherwise visiting or working on a LPC site for any other purpose, is fully vaccinated against COVID-19.**

In parallel to this, we have implemented a requirement for all LPC staff also to be fully vaccinated.

Further details are set out below:

- **Who does this apply to?** Any person accessing a LPC site to provide services or visiting a LPC site for any other purpose. This includes visitors, service providers, stevedores, providedores, contractors, truck drivers, delivery drivers, distributors and all other port users.
- **Where does this apply?** This applies to all individuals entering facilities under LPC control at Lyttelton Port (including the Dry Dock), CityDepot and Midland Port. This applies to anyone operating transport, plant or equipment coming into LPC sites.
- **What is required:** As a condition of entry, any of the persons described above and accessing a LPC site will need to be able to demonstrate that they are fully vaccinated against COVID-19. For New Zealand residents, this will mean that they have had both Pfizer COVID-19 vaccinations. Any person that cannot prove vaccination status will be refused entry.

- **When does this apply?** This condition of entry will apply from 31 January 2022. Any person that cannot demonstrate that they are fully vaccinated from that date will not be permitted entry.
- **How will this be monitored?** LPC will be monitoring compliance by undertaking its own inspections and audits to confirm that persons who claim to be fully vaccinated, can verify that. You can apply for proof of vaccination through the New Zealand Government COVID response website <https://covid19.govt.nz/covid-19-vaccines/getting-proof-of-your-vaccination/> . We will be contacting PCBUs to understand how they will be monitoring compliance shortly, as well as informing you of any information we will be requiring from you.

LPC understands that differing views on vaccination exist. However, we consider this policy is a sensible, practical, and responsible step to prevent the risk of infection and transmission of COVID-19 in the workplace.

Ngā mihi nui,

A handwritten signature in blue ink that reads "Roger Gray". The signature is written in a cursive style with a large initial 'R' and a distinct 'G'.

**Roger Gray**  
Chief Executive Officer