

# LPC - VESSEL ARRIVAL INFORMATION SHEET (VAIS)

- The VAIS must be completed by the Master and emailed at least 48 hours before arrival to: [pilot@lpc.co.nz](mailto:pilot@lpc.co.nz)
- Lyttelton Harbour Radio: VHF Radio Channel 12, Channel 16 (Emergency), and Channel 63 (if no reply)

## VESSEL PARTICULARS

Vessel Name:		IMO Number:		Date:	
Masters Name & Email address (for eMPX):					
LOA:	m	Beam:	m	GRT:	t
Distance Bridge to Bow:		m			
Bow Thruster:		Bow Thruster Power:		Rudder Type:	
Stern Thruster:		Stern Thruster Power:		SWL for vessel Bitts (tug line):	
Engine Power:		Mooring Line:		Does the pilot ladder conform to IMO & MNZ 'Rule 53' stds?	
Propulsion Type:					
Are there berthing restrictions e.g., cranes, gangway?			Details for Pilot ladder non-compliance above:		

## CREW HEALTH *(Note: Master to advise any change in on-board health status prior to the Pilot boarding)*

During the current voyage, have there been any deaths (other than by accident) or any symptoms of illness or infectious diseases, (including COVID-19 symptoms in the last 10 days)?

If 'Yes' to the above, please provide details of these persons (number of persons, types of symptoms and length of time they have had those symptoms):

Master to ensure at - 60 mins prior to Pilot on Board time:

- ✓ The Bridge is cleaned, and high touch surfaces that the Pilot will likely encounter are sanitised.
- ✓ Crew within proximity of the Pilot are wearing a safety mask whilst maintaining a 2-metre distance.
- ✓ Crew have sanitised their hands thoroughly and/or are wearing gloves.

## VISIT DETAILS

PREVIOUS PORT:		NEXT PORT:		PORT SERVICES REQUIRED:
Arr Draft FWD*:		Dep Draft FWD*:		Power:
Arr Draft AFT*:		Dep Draft AFT*:		Water: Qty:

\*Note: A DUKC form MUST be completed for all vessels with maximum vessel draft of 11.0m or greater.

Link: <https://www.lpc.co.nz/wp-content/uploads/2020/06/20190325-LPC-DUKC-ArrivalDeparture-Request-Form.pdf>

**IMPORTANT** - Please confirm our 'General Notice to Vessels' has been read and understood:

Link: <https://www.lpc.co.nz/our-services/marine/> (located under 'Related Documents' – right hand side)

## BULK VESSEL DIMENSIONS *(if applicable)*

Crane distances from bow:	C1.	m	C2.	m	C3.	m	C4.	m	C5.	m
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## CONTAINER VESSEL DIMENSIONS *(if applicable)*

Bow to centre of most forward bay:	m	Stern to centre of most aft bay:	m
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## EQUIPMENT IN WORKING ORDER

Note: The Regional Harbourmaster must be advised of any defects. Email: [harbourmaster@ecan.govt.nz](mailto:harbourmaster@ecan.govt.nz)

	Y	N	NA		Y	N	NA		Y	N	NA
Main Engines				Engine Telegraph				Main Steering Gear			
Bow Thruster				Stern Thruster				Anchor Gear			

In the past 30 days, has the vessel experienced main engine / auxiliary / bridge & navigational equipment failure? Please provide further details: