

## **TERMS OF REFERENCE: HEALTH AND SAFETY COMMITTEE**

### **1. PURPOSE**

- 1.1 The overall purpose of the LPC Board Health and Safety Committee is to assist the Board to ensure best practice Health and Safety goals are set and achieved, and to provide clear visible leadership in discharging the Board's Health and Safety responsibilities.

### **2. GUIDING PRINCIPLES**

- 2.1 The LPC Board Health and Safety Committee delivers on their responsibilities through: focus on health and safety outcomes, transparency, learning from failures, honesty and integrity.

### **3. MEMBERSHIP**

- 3.1 The Committee shall comprise at least three LPC Directors appointed by the LPC Board. The Chief Executive Officer, the GM People & Safety, Head of Health & Safety, and others responsible for operational health and safety leadership, will normally attend all meetings, at the discretion of the Committee.

### **4. MEETING FREQUENCY AND STRUCTURE**

- 4.1 At least four meetings will be held annually. A quorum shall be three members. Meetings will be chaired by the appointed Board member.
- 4.2 The Committee will carry out at least four Health and Safety Interactions annually to an operation of the Company. These may be concurrent with Committee meetings.
- 4.3 Management will provide a draft agenda to the Chair of the Committee for agreement. The agenda will be aligned with the Committee responsibilities.

### **5. RESPONSIBILITIES**

- 5.1 The responsibilities of the Committee are to:
- Monitor and review the effectiveness of LPC Health and Safety systems, framework, and policies.
  - Monitor and review Health and Safety statutory and regulatory compliance.
  - Review outcomes of significant incidents and investigations.
  - Monitor and review Health and Safety issues and risks with strategic, business, or reputational implications for the Company.
  - Review emerging national and international Health and Safety trends and issues relevant to LPC.
  - Seek assurance that the organisation is effectively structured to manage Health and Safety risks.
  - Monitor and review overall LPC Health and Safety performance and recommend improvements where appropriate.
  - Other duties and responsibilities which have been assigned to it by the Board

### **6. ANNUAL REVIEW**

- 6.1 The Board shall review the Committee's effectiveness, along with overall Health and Safety performance, annually during the last meeting in the calendar year.