

# LPC Health & Safety

## POLICY

### Purpose

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The purpose of this policy is to outline LPC's commitment to the Health and Safety of our Staff, Contractors, Port users PCBU's and Visitors.

### Application

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This policy applies to all employees of LPC, including permanent, fixed term and casual employees. The Policy also applies to all Visitors, Contractors, and Port Users, PCBU's.

### Management Commitment to Health and Safety

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LPC is committed to leading the way to ensure that Health and Safety is the number one priority. LPC will achieve this through visible leadership, fundamental risk management and simplified systems

- Prioritising critical risks and preventing harm
- Reducing critical risk through a critical risk assurance program
- Taking ownership of our actions and decisions
- Identifying safer ways and have the courage to change
- Engaging with people and provide them with what they need to be safe.

### Management Commitment to the New Zealand Port and Harbour Marine Safety Code

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LPC commits as a Port operator to undertake marine operations according to relevant legal obligations which also include NZPHMSC.

### LPC Life Saving Commitments

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The LPC Health and Safety Life Saving Commitments apply to all people, all the time. LPC has zero tolerance for not following these Life Saving Commitments which are always to be adhered to.

The Life Saving Commitments are:

- Look for and stay away from suspended loads. Follow safe work procedures.
- Establish positive communication. Stay clear of exclusion zones. Keep to designated walkways
- Use correct, certified equipment when working at height
- Maintain a safe distance as required from stacked containers
- Stay clear of snapback zones of ship lines under tension
- Stay clear from the water's edge, use walkways and gangways and PFDs as required
- Isolate and verify energy is controlled
- Use the correct PPE for the task. Ensure that PPE is correctly fitted and in good condition

### Everyone is Responsible for Health and Safety

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Each person, regardless of their role, is responsible for their own safety and the safety of any area under their care, including any people in that area.

### Managers Demonstrate Leadership of Health and Safety

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Leadership of Health and safety is a core skill for all Managers and Supervisors.

- Manager and Supervisors are required to maintain current knowledge and lead by example to ensure that Health and Safety is the number one priority.
- Good Health and Safety behaviour is recognised and acknowledged.

## Work is Planned to Identify and Manage Health and Safety Risks

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Health and Safety risks are identified at the earliest stage possible in the work planning process.

- Risks will be eliminated, or where this is not practicable, they will be managed to keep the workplace safe, wherever LPC work is taking place.
- LPC will provide a safe workplace, safe equipment
- We keep the conversation about risk alive, even when everything appears safe

## Shared Responsibilities of Health and Safety are Understood

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LPC leads this process and requires full commitment to our Health and Safety objective from other Port operators and commercial partners.

- Where LPC works with or alongside other business, we will consult, co-operate and co-ordinate to meet our shared Health and Safety responsibilities.

## Workers and their Representatives are Engaged in Health and Safety

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We engage with people and provide them with what they need to be safe

- All workers at LPC have a say on things that affect their Health and Safety.
- Information is shared, and the views and contribution of workers, Health and Safety leaders and unions is respected when identifying and addressing Health and Safety issues.
- Where workers feel that their work is not safe, or that someone else's work is not safe, it is expected that the work will stop so that the situation can be resolved.

## Requirement to Report of Incidents

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LPC requires that all Incidents are accurately reported and recorded. LPC will in line with the LPC Investigation Management Standard investigate openly and thoroughly sharing information appropriately with impacted parties.

## Health and Safety Performance is Measured and Continuously Improved

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We challenge ourselves to be better every day

- Workplace outcomes, practices, and engagement in Health and Safety will be regularly reviewed and measured to ensure the best possible Health and Safety outcomes.
- We create opportunities for learning
- We align our systems to international standards, supporting all aspects of Health, Safety and Wellbeing

## LPC Commitment to comply Legislation and Guidance Material

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LPC will comply will all relevant NZ Legislations and guidance material.

## Review

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This policy will be reviewed at a minimum of 24 months or if there is significant change to the New Zealand legislative environment, business context or as directed by the CEO.

## Approval

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Chief Executive Officer: Graeme Sumner

LPC Board Chair: Barry Bragg

Date 3 Oct 2023